

# Agenda



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Date: 12 March 2020

## A MEETING OF THE

# Joint Staff Committee

WILL BE HELD ON FRIDAY 20 MARCH 2020 AT 10.00 AM

MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,  
ABINGDON, OXFORDSHIRE, OX14 4SB

### Members of the Committee:

Sue Cooper (South  
Oxfordshire District Council)

Jane Murphy (South  
Oxfordshire District Council)

David Turner (South  
Oxfordshire District  
Council - Vice-Chairman)

Debby Hallett (Vale of  
White Horse District  
Council - Chairman)

Emily Smith (Vale of White  
Horse District Council)

Elaine Ware (Vale of White  
Horse District Council)

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- 1 Apologies for absence
- 2 Declaration of interest

### **3 Minutes of previous meeting (Pages 3 - 4)**

To adopt and sign as a correct record the minutes of the committee's meeting held on 19 November 2019 (**attached**).

### **4 Exclusion of the public**

**Purpose:** to consider whether to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### **5 Performance and development review of the chief executive**

The committee is invited to complete the formal development and performance review of the chief executive – **report to follow**.

MARGARET REED

Head of Legal and Democratic

# Minutes



Listening Learning Leading



## OF A MEETING OF THE

# Joint Staff Committee

HELD AT 2.00 PM ON TUESDAY 19 NOVEMBER 2019

MEETING ROOM 6, 135 EASTERN AVENUE, MILTON PARK, MILTON,  
ABINGDON, OXFORDSHIRE, OX14 4S

### Present

Councillors: Sue Cooper, Debby Hallett (Chair), Jane Murphy, Emily Smith, David Turner and Elaine Ware

### Officers

Steven Corrigan and Mark Stone

### 9 Apologies for absence

None.

### 10 Declaration of interest

None.

### 11 Minutes of previous meeting

**RESOLVED:** to adopt and agree that the chair sign as a correct record the minutes of the meeting held on 21 October 2019.

### 12 Exclusion of the public

**RESOLVED:** to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. it involves the likely disclosure of exempt information as defined in paragraph 1, 2 and 3 of Part 1 of Schedule 12A of the Act, and
- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### **13 Interviews for the interim head of finance post and section 151 officer role**

The committee considered the report of the acting chief executive – transformation and operations on the appointment of an interim head of finance, received a presentation and conducted a formal interview, with Mark Stone, Chief Executive, present, for the interim head of finance post.

Members were unanimous that Simon Hewings be appointed interim head of finance and that they wish to recommend to the Councils that he also be designated as section 151 officer.

#### **RESOLVED:**

1. To appoint Simon Hewings as the interim head of finance, subject to confirmation that no members of the cabinets have raised any objections.
2. To recommend each Council to designate Simon Hewings as the officer responsible under section 151 of the Local Government Act 1972 for the administration of the council's financial affairs.

The meeting closed at 3.25pm

Chairman

Date